Payment and Refund Policy

PAYMENTS
Payments for school accounts can be made directly at the School Administration Office by cash, cheque, EFT or Credit Card. Credit Card payments can be made over the phone to Administration staff if required. Internet banking is available with the school bank details provided upon request – BPAY details are advised on Customer Statements which are posted to families regularly.

The Gap State High School P & C Association has endorsed the School Policy that students may not be invited to participate in extra curricula activities if fees are outstanding. The Gap State High School offers a financial Payment Plan to any families upon request.

REFUND POLICY
Student Resource Scheme Refund Policy
Students will receive a pro-rata refund of the Textbook Resource Allowance, any Student Resource Scheme fees or additional subject fees paid, based on a 40 week year. Refunds may be affected by the non-return of resources to the school, any unpaid fees or damage to resources used by students under the Student Resource Scheme.

Excursions General
Refunds for excursions will vary depending on separate funding arrangements and include details contained below for specific excursions/travel. Notwithstanding the following details refunds in general for excursions, may not be available unless the school is advised seven (7) days prior to the excursion occurring and no unrecoverable monies have been expended on behalf of the student by the school. Considerations may be made under extenuating circumstances as approved by the Principal.

School Camps / Interstate / Intrastate Travel
Refunds for camps, Interstate and intrastate travel will vary depending on the separate funding arrangements. In general refunds for excursions may not be available unless the school is advised at least seven (7) days prior to the excursion occurring and no monies have been expended on behalf of the student that cannot be recouped by the school. See notes below* ** Considerations may be made for extenuating circumstances as approved by the Principal.

International Travel
See the special conditions as outlined in the travel documentation provided by the school.

School Day excursions
School day excursions are non-refundable unless there are extenuating circumstances approved by the Principal.

*Airline travel tickets are non-refundable
** Bus transportation costs may not be refundable.