



The Gap State High School

1-TO-1 TECHNOLOGY PROGRAM

CYOD/BYOD HANDBOOK

School Contact:

Roger Hallmond

Head of Information Services/Digital Technologies

p. 3511 3888

e. rhall9@eq.edu.au



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1-to-1 Technology Plan

Previously, our school has required students in year 7 and 8 to bring an iPad and students in year 10 to 12 to have a laptop with year 9 being a transition year where students are permitted to bring an iPad or a laptop. We have found that this system is no longer suitable and are making the transition to laptops for all years.

Rollout

Year	New Plan (Preferred)	
2021	Year 7	Optional for other year levels to participate
2022	Year 7, 8, 10	
2023	Year 7, 8 ,9, 10, 11	12s exiting may still be BYO
2024	All year levels	

What is CYOD?

'Choose Your Own Device' (CYOD) provides parents with a range of device and warranty options to choose. The parent initially contributes the cost of the device to the school via a Participation Agreement and an annual support plan fee of \$150. The school will then purchase the device for their students' sole use. The school will retain ownership of the device which allows the school to:

- Install and maintain school owned software including Operating System
- Provide full student access to the school network and internet
- Provide full technical support through our school ICT Helpdesk
- Provide access to Hot-Swap laptops when the student's device is in for repair
- Have Computrace anti-theft software installed as standard on all devices
- Have 'lemon clause' protections in place for all purchases
- Fully manage onsite, all Warranty and Accidental Damage Protection (ADP) claims
- Have the device covered under the school insurance policy

At the end of the Participation Agreement, the school will dispose of the device according to Department of Education and Training (DET) policy. Parents will have the opportunity to acquire the device at this time under the Private Treaty arrangement. As the device will be at the end of its expected life, the school will dispose of the device to parents for a nominal fee. At this time, the laptop will be restored back to its factory state.

All devices come with a 3- or 4-year warranty (depending on what was selected on the ordering form) including battery. This warranty does not include any accessories such as case, charger and active pen. ADP is automatically included in both the 3- and 4-year warranty options. We have found ADP to be invaluable in a school setting.

Why does the school maintain ownership?

- The school maintains ownership of the device until the end of the agreement so that we are legally allowed to install our school software (Inc. Managed Operating system), as well as being able to manage the warranty and ADP claims.
- At the end of the 3- or 4-years, or if the student leaves the school, the opportunity to acquire the device will be provided as outlined above. At this point, ownership will be transferred, and any remaining ADP coverage may be able to be transferred to the family (depending on vendor terms) for a small fee.
- The device is covered under the schools existing insurance policy. (Conditions apply)

CYOD costs explained

The cost of participating in the CYOD scheme is dependent on which device you choose. Due to constant changes in personal devices and fluctuation of the Australian dollar, the release of available devices is made as close as possible to the opening of a purchasing window. An annual support plan fee of \$150 is charged on top of the device costs. Please see the table below for an example of costs:

Cost of device (B311 Standard) 3yr Warranty option selected			
Year	Description	Amount	Total
1 st	Up front participation cost	\$1,185.80	\$1,335.80
	CYOD Support Plan	\$150.00	
2 nd	CYOD Support Plan	\$150.00	\$150.00
3 rd	CYOD Support Plan	\$150.00	\$150.00
Total			\$1,635.80

Breakdown of CYOD Support Plan fee

- All warranty and ADP¹ issues handled by school
- Full on-site Technical Support via IT Helpdesk (during opening hours) including software installs, computer reimaging, network/internet connectivity issues and printing problems.
- Access to Hot-Swap devices when device repair is expected to exceed 24 hours.
- Microsoft Office Suite, Symantec Endpoint Protection Anti-Virus pre-installed.
- Subject specific school software installs (Adobe CC Suite, MYOB, Autodesk, Sibelius)
- Insurance against fire and theft providing the device is securely locked inside your home ².

¹ ADP claims are limited to one claim per calendar year. Conditions apply

² Excess applies to insurance claims. Conditions apply

What is BYOD?

'Bring Your Own Device' (BYOD) allows parents to use an existing or purchase a new ¹laptop of their choice that meets the minimum requirements of the school. The student will be required to have the appropriate software to meet the subject requirement that they intend to study.

There is an annual \$75 support plan fee to assist with running BYOD at our school.

A BYO device will be able to connect to the school wireless network and access the school's filtered internet service as well as network drives and printers as required. Students can request assistance with installing subject specific software such as MYOB and the Adobe Suite.

Access to the department's ICT network is conditional on the device meeting the departments security requirement. The device must have at a minimum; anti-virus protection and a fully licensed version of the operating system installed.

Students and parents are responsible for the security, integrity, insurance and maintenance of privately-owned devices and their private network accounts.

¹iPads are no longer permitted as a BYO device. Year 8 students in 2021 are the final year to be using an iPad.

BYOD selection

Before acquiring a device for school use, the parent or caregiver and student should be aware of the school's specification of appropriate device type, operating system requirements and software.

Please refer to the BYOD page on the school website for current specifications and requirements.

Breakdown of BYOD support plan fee

- Infrastructure requirements to support BYOD
- Software license fees specifically for BYOD
- Technical support for connection to the school network, printers, network drives and software installation
- Basic troubleshooting/advice of device software/hardware issues and recommended course of action (e.g. contact manufacture for warranty claims, uninstallation of software, etc.)

1-to-1 Technology Program Inclusions

The difference between the CYOD and BYOD programs are outlined below:

	CYOD (Choose Your Own Device)	BYOD (Bring Your Own Device)
Device	Choice of approved and supported devices	Any device that meets minimum specifications
Microsoft Office Suite	✓	✓
Adobe Creative Cloud	✓	✓
School Software* ¹ (MYOB, Sibelius, Autodesk, etc.)	✓	✓
Lemon Clause	✓	✗
Computrace anti-theft protection	✓	✗
Network Access	✓	✓ * ²
Internet Access	✓	✓ * ³
Internet Filtering		
• At School	✓	✓
• At Home	✓	✗
Onsite Technical Support		
• Onsite warranty	✓ (3/4 years)	✗
• Battery Warranty	✓ (3/4 years)	✗
• Onsite ADP* ⁴	✓ (3/4 years)	✗
• Operating System rebuilds	✓	✗
• Onsite fault diagnostics	✓	Provides advice only
• General troubleshooting	✓	Provides advice only
• Access to Hot-Swap devices	✓	✗

*¹ Student must be enrolled in subject to be granted access to some programs.

*² provided approved Anti-virus software installed.

*³ the use of personal 3G/4G/5G Internet (including tethering to device) is not permitted at school. This includes BYOD devices. Non-filtered internet access is forbidden under Education Queensland policy as it poses a child protection issue. Only internet provided by the school is to be used while the device is at school.

*⁴ Excess to ADP may apply if claims exceed one claim per calendar year



Software and Applications

Students who participate in the CYOD program will have access to all required school software. As subject specific software may change and new versions released, CYOD students will have access to install school owned software as required through the IT helpdesk.

Students with BYO devices will be required to install and maintain personal software themselves. All personal software installed on the device must be genuine. Students may be provided with licenses to paid software from the school for those in specialist subjects.

Education Queensland students are provided with five licenses to the Microsoft Office suite. It is highly recommended to use the Microsoft Office suite instead of alternatives to ensure successful backups of documents to OneDrive.

Recommendation

It is highly recommended that families elect to Choose Your Own Device. It is the school's belief that there are many benefits to the CYOD program that make it ideal for families. We see it as being a convenient option for families as any maintenance and/or issues with the device can be dealt with at school.