



The Gap State High School Council MINUTES

Date/Time: Wednesday, 18 August 2021, 6:30pm
Location: Via Zoom
Attendees: Tim Wark – Chair
 Anne McLauchlan - Principal
 Leigh Passfield - P&C President
 Monique McMullen, Kim Setterlund, Nicole Hale - Staff member
 Tim Wark, Joanne Allen-Keeling, Kristi Gooden - Parent members
 Joshua Ho - Year 11 student member
 Invited Guest – Judy Ives

Apologies: Katie Hunter
Secretariat: Joanne Allen-Keeling

| Agenda Item | Minutes | Action | Paper circulated |
|---|---|---|----------------------|
| 1. Meeting Opening 1.1. Welcome 1.2. Acknowledgment of Country 1.3. Apologies 1.4. Previous Minutes 1.4.1. Confirmation 1.4.2. Matters arising/Action List | 1.1 Chair opened the meeting 1.2 Acknowledgement of Country 1.3 Apologies from Katie Hunter 1.4 Previous Minutes: 1.4.1 Confirmation of previous minutes by Monique. Motion to accept by Joshua. 1.4.2 Matters arising from the previous minutes: <ul style="list-style-type: none"> • Tim to draft Council Handbook Framework – template for handbook has been received from another school • Subset of school council to meet with school wellbeing team - Tim and Leigh met with the wellbeing team in term 2. | Noting / Discussion | Minutes from 19/5/21 |
| 2. Matters for Discussion 2.1. Principal's Update 2.2. Long-term focus topics for school council 2.3. School facility priorities and requirements | 2.1 Principal's Verbal Update: <ul style="list-style-type: none"> • Anne expressed her vision for the School Council which includes having continuity of membership so that pieces of work can get momentum and be followed through. Anne would like the Council to focus on higher level issues that are strategic and long term in nature. • Last term, Anne met with the Executive Principal of Brisbane State High, Wade Haynes. Wade has been at the school for 10 years and shared some School Council success factors that include having council members that can stay on for longer terms to complete strategic work. He also said that having 2 students in the same grade has its challenges from a continuity of membership perspective and that it is better not to have both student reps commencing and exiting school council at the same time. | <ul style="list-style-type: none"> • Joshua and Katie to discuss if either student would be prepared to stay on for another 12mths to provide some continuity for the new student rep who will join next year. | |



3. Meeting Close

- 3.1 Any other business
- 3.2 Review of actions
- 3.3 Next meeting

3.1 Any other business:

- Cigarette /vaping shop opening next week at the Gap shops

3.2 Review of actions:

- 2.1 - Joshua and Katie to discuss if either student would be prepared to stay on for another 12mths to provide some continuity for the new student rep who will join next year.
- 2.2 – Anne, Tim, Leigh and Jo to meet to develop an approach for moving the key priorities forward.
- 2.3 - Kim to explore whether any teachers would be interested in forming a grant writing committee.
- 2.3 - Leigh to share the Payne Rd master plan as an example for the Council. Tim, Jo, Leigh and Anne to discuss options for funding for this.
- 3.1 - Kim to draft a letter of complaint about this from School Council

3.3 Next meeting: 3rd of November 6.30pm-8.30pm

- Kim to draft a letter of complaint about this from School Council