

The Gap State High School Council MINUTES

Date/Time: Wednesday, 18 August 2021, 6:30pm

Location: Via Zoom

Attendees: Tim Wark – Chair

Anne McLauchlan - Principal Leigh Passfield - P&C President

Monique McMullen, Kim Setterlund, Nicole Hale - Staff member Tim Wark, Joanne Allen-Keeling, Kristi Gooden - Parent members

Joshua Ho - Year 11 student member

Invited Guest – Judy Ives

Apologies: Katie Hunter

Secretariat: Joanne Allen-Keeling

Agenda Item		Minutes	Action	Paper circulated
1.	Meeting Opening 1.1. Welcome 1.2. Acknowledgment of Country 1.3. Apologies 1.4. Previous Minutes 1.4.1. Confirmation 1.4.2. Matters arising/Action List	 1.1 Chair opened the meeting 1.2 Acknowledgement of Country 1.3 Apologies from Katie Hunter 1.4 Previous Minutes: 1.4.1 Confirmation of previous minutes by Monique. Motion to accept by Joshua. 1.4.2 Matters arising from the previous minutes: Tim to draft Council Handbook Framework – template for handbook has been received from another school Subset of school council to meet with school wellbeing team - Tim and Leigh met with the wellbeing team in term 2. 	Noting / Discussion	Minutes from 19/5/21
2.	Matters for Discussion 2.1. Principal's Update 2.2. Long-term focus topics for school council 2.3. School facility priorities and requirements	 2.1 Principal's Verbal Update: Anne expressed her vision for the School Council which includes having continuity of membership so that pieces of work can get momentum and be followed through. Anne would like the Council to focus on higher level issues that are strategic and long term in nature. Last term, Anne met with the Executive Principal of Brisbane State High, Wade Haynes. Wade has been at the school for 10 years and shared some School Council success factors that include having council members that can stay on for longer terms to complete strategic work. He also said that having 2 students in the same grade has its challenges from a continuity of membership perspective and that it is better not to have both student reps commencing and exiting school council at the same time. 	Joshua and Katie to discuss if either student would be prepared to stay on for another 12mths to provide some continuity for the new student rep who will join next year.	

2.2 Long-term focus for school council:

- Council to shift the focus to higher level 5-10 year priorities.
- Lengthy discussion regarding potential focus areas. There was broad support for the topics listed in the short paper:
 - Kristi highlighted that the areas of focus fall into 4 key categories -Infrastructure and Growth, Engagement and Diversity, Environment and Sustainability, Pedagogy and Function
 - Agreement and support from Teacher reps about the suggested areas for focus in particular infrastructure and uniform policy.
 - Josh also expressed interest in the uniform focus area
 - Leigh expressed that the P&C is likely to be a key enabler of infrastructure priorities. Changes made to uniform policy would need engagement with the P&C so that any changes can be factored into stock procurement/reduction.
 - Anne indicated that becoming a carbon neutral school is a priority for her as Principal. There was support for this from other members of council.

2.3 School facility priorities and requirements:

- Current priorities for the school in the SSIP include a range of enhancement infrastructure priorities to meet the ongoing demands and maintenance of the school.
- The infrastructure needs of the school are rapidly outgrowing the existing buildings. Enrolments are limited to those in catchment due to the limitations of the facilities. Judy would appreciate the support of the School Council and local community to give ideas regarding future direction and to be prepared to lobby where required. What does the community want in 2032?
- The relationship with Steven Toomey could be strengthened. There is an opportunity for Council members to meet him on the 7th of October at 8am when he meets Anne at the school cafe.
- The relationship with Jonty Bush is strong.
- Investment in a Master Plan (approx. 20-30k) should be a priority. This could be put to the P&C for expenditure in 2022.

Short Discussion paper

Anne,
Tim, Leigh and Jo
to meet to
develop an
approach for
moving the key
priorities forward.

 Kim to explore whether any teachers would be interested in forming a

grant writing

team.

SSIP (excel doc) sent by Judy Ives

 Leigh to share the Payne Rd
 Master Plan as an example for the Council.

THE GAP



- 3. Meeting Close
- 3.1 Any other business
- 3.2 Review of actions
- 3.3 Next meeting

- 3.1 Any other business:
- Cigarette /vaping shop opening next week at the Gap shops
- 3.2 Review of actions:
- 2.1 Joshua and Katie to discuss if either student would be prepared to stay on for another 12mths to provide some continuity for the new student rep who will join next year.
- 2.2 Anne, Tim, Leigh and Jo to meet to develop an approach for moving the key priorities forward.
- 2.3 Kim to explore whether any teachers would be interested in forming a grant writing committee.
- 2.3 Leigh to share the Payne Rd master plan as an example for the Council. Tim, Jo, Leigh and Anne to discuss options for funding for this.
- 3.1 Kim to draft a letter of complaint about this from School Council
- 3.3 Next meeting: 3rd of November 6.30pm-8.30pm

 Kim to draft a letter of complaint about this from School Council