

The Gap State High School Council MINUTES

Date/Time: Monday, 10 August 2020, 5:45pm

Location: School Library

Attendees: Chair – Kirsten Lightfoot

Anne McLauchlan – Principal Carolyn Spears – Deputy Principal Leigh Passfield - P&C President

Steven Bennett, Kim Setterlund, Nicole Hale - Staff members

Joanne Allen-Keeling, Tim Wark - Parent members Daniel Quill, Lola Archibald - Year 11 student members

Alan Jones – A/Deputy Regional Director – Metropolitan Region, Qld Dep Ed

Apologies: None

Secretariat: Tim Wark (elected during meeting)

Agenda Item		Minutes	Action	Paper circulated
1.	Meeting Opening 1.1. Welcome 1.2. Apologies 1.3. Secretariat nominations & voting 1.4. Previous Minutes 1.4.1. Confirmation 1.4.2. Matters arising/Action List	 1.1 Chair opened the meeting 1.2 No apologies 1.3 Tim Wark was elected unopposed 1.4 Previous Minutes: Some brief discussion was held around ways the previous minutes could be potentially improved to capture further points from the previous meeting, however a consensus was not arrived at during the meeting or from written feedback provided after the meeting around an improved version. Noting this, the Chair will use the upcoming discussion around the role of Council to provide better clarity on priority topics for future meetings. Motion to accept by Joanne, seconded by Leigh. 	Noting / Discussion	
2.	Matters for Discussion 2.1. Principal's Report 2.2. Other matters for discussion 2.2.1. New draft student code of conduct policy 2.2.2. School opinion survey 2.2.3. Role of School Council	 2.1 Principal's Report: Report was provided prior to meeting. Lifting focus of report to the bigger, strategic level. Key points highlighted: Summary of four year strategic plan Explicit Improvement Agenda: Challenges without usual full data sets (no NAPLAN or full SOS) 2020 is the 3rd year of four year strategic plan 	Discussion	Principal's report Draft student code of conduct 2020-2023 (including SOS results)



- School improvement teams
- Big focus on building culture around Pulse surveys
- Financial statements tabled

2.2 Other matters:

- 2.2.1 Draft student code of conduct policy:
 - Draft policy document was tabled by Deputy Principal
 - Document is a consolidation of existing documents and new material
 - Plan is to update annually
 - Some discussion was held around which parts of document we would want students to be engaging with most strongly and how to do this
 - Students reps flagged various views around the mobile phone policy in terms of reasonableness of consequences for repeated class use
 - Was acknowledged by various members there is a cultural issue around student phone use at school

2.2.2 School opinion survey:

- Chair summarised highlights from the 2019 SOS results
- Key positive areas highlighted:
 - Teaching staff: School encourages coaching & mentoring (+27%)
 - Students: Behaviour is well managed (+22.5%)
 - Staff: Behaviour is well managed (+16.4%)
- Key negative areas highlighted:
 - Teaching staff: workplace culture supports work/life balance (-28.4%)
 - Staff: Students with a disability are well supported (-23.9%)
 - Parents: School asks for my input (-4.3%)
- Steve Bennett also highlighted the result of 41.5% for positive staff morale (dropping from 46.8% for 2018)
- Steve and Kim felt there was still open questions around staff morale to be better understood given it was felt morale is not due to lack of confidence, knowledge or teaching ability of staff
- Discussion was held around change and the impact this often has on employee morale.
- Mention was made of the scaffolding around Positive Education for the Teacher which has been put in place and the Staff Pulse survey

Discussion

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STA	OURS THE FUTURE OTE HIGH SCHOOL	 Principal noted that we have a very active and engaged community of parents 2.2.3 Role of school council Was agreed that this should be discussed further within an ideas working group 	Chair to send out meeting invite to council members for ideas working group on council role				
3.	Governance 3.1. Agenda items for future meetings 3.2. Review actions to be taken	3.1 Future agenda items to be discussed within ideas working group as per item 2.2.3 3.2 Bringing together a working group for discussing the school council role was the key action	Discussion				
4.	Meeting Close 4.1. Evaluation of meeting 4.2. Next meeting	4.1 No formal evaluation was had. Meeting finished on time at 7:00pm for start of P&C meeting. 4.2 Next meeting is Mon 2 November at 5:45pm in School Library.	Noting				