



## Locker Hire for 2023

Students in years 7-12 have the option of hiring a school locker each year. The annual hire fee for 2023 will be \$30 per locker. An invoice for \$30 will be issued once the below form has been received. Students will not be allocated a locker until this fee has been paid in full and both parents and students have signed the terms and agreement form below.

### Terms of Agreement for Locker Hire 2023

- It is the responsibility of the student not to disclose the lock combination to others.
- Students are not allowed to move from one locker to another unless authorised by the office administration.
- No leftover food is to remain in the locker.
- Valuables should not be left in the lockers and if left, are at the student's own risk.
- Students are not permitted to store any dangerous chemicals or drugs inside the lockers.
- Students are required to pay the annual hire fee in full before locks and lockers can be issued.
- Students are only allowed to use school allocated locks on lockers.
- Students are required at the end of the school year to return allocated locks to the administration office and ensure that the lockers are free of any items and rubbish. If a student fails to return a lock they will be invoiced for a replacement at \$10/lock. If a student does not leave the locker free of items and rubbish they will be invoiced a removal and cleaning fee of \$10

Please contact the Office Administration regarding any concerns or questions. **Please return this form to the office or email to [admin@thegapshs.eq.edu.au](mailto:admin@thegapshs.eq.edu.au) to request a locker for 2023. Invoices will then be issued.**



**IF A LOCKER IS REQUIRED FOR 2023 PLEASE COMPLETE THE ATTACHED FORM AND RETURN TO THE ADMINISTRATION OFFICE**

**LOCKERS WILL BE ISSUED FROM WEEK 1 OF THE SCHOOL YEAR IN 2023**

We agree and accept the Terms of Agreement for locker hire for 2023 as signed below:

Student Name: \_\_\_\_\_ (Please print) Year/Level (2023): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parents/Guardian Name: \_\_\_\_\_ (Please print) Parents/Carer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Office Use Only

Payment Receipt Number: \_\_\_\_\_ Date: \_\_\_\_\_

Locker Number: \_\_\_\_\_ Lock Number: \_\_\_\_\_

Lock Returned: \_\_\_\_\_

NOTES: \_\_\_\_\_



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*Disclaimer: The information in this correspondence is intended for the addressee only and should be treated as confidential.*

*Learners who flourish*

