



## Senior Internal Assessment Mark Review Request

Subject provisional marks will only be reviewed within **3 days\*** of the marks being returned to students. The first step in the process is to discuss your marks with your teacher and have them sign below to indicate that you have spoken to them regarding the area of concern. If there is still a concern with the marks awarded, the specific areas on the ISMG are to be listed on page two, with supporting evidence before submission to the Head of Department for that curriculum area.

**PLEASE NOTE:** It is the students' responsibility to have the teacher signature completed below before submission for approval.

**DISCLAIMER:** \* any extension beyond 3 days for review will be at HOD discretion.

<b>STUDENT NAME:</b>		Year Level:	
Subject Class Code: Eg ENG111A		Teacher:	
Item Name: Eg IA1 – Literary Article			
Current Mark: Eg 19/25			
Teacher Signature:		Date:	
Student Signature:		Date Submitted:	
<b>ADMIN Use Only:</b>			
Approving Delegate (HOD name): _____			Date:
Approving Delegate signature: _____			
IA Mark Review:	Reviewed and no change Reviewed and approved change to score.    New Score: _____		
HOD Feedback:			
Student Management (if required)	Marks corrected on ISMG Marks corrected on markbook QCAA student management updated		



**Reason for review request**

In this section, provide specific evidence to support your request for a marks review. Include the specific aspect of the ISMG you believe has not been marked accurately, along with evidence from your response that demonstrates a match to a higher mark.

Please note that only aspects identified below will be reviewed, therefore ensure to be clear and concise with your evidence.

Aspect of the ISMG for review	Evidence from your response that matches a higher mark
Example <ul style="list-style-type: none"> <li>• Effective language choices for particular purposes</li> </ul>	Please note: you may highlight/annotate a copy of your response and attach to this request.  I believe it should be marked as discerning because of my use of language below: <ul style="list-style-type: none"> <li>• “marked a pivotal turning point in humanity’s development”</li> <li>• “theocratic worshippers abandoned their pious and covenanted ways”</li> <li>• “credible and profound depiction”</li> </ul>

